

**ASSOCIATION FOR DEMOCRATIC REFORMS
(FOREIGN EXCHANGE ACCOUNT)**

BALANCE SHEET AS ON 31ST MARCH, 2019

LIABILITIES	AMOUNT (Rs.)	AMOUNT (Rs.)	ASSETS	AMOUNT (Rs.)	AMOUNT (Rs.)
Capital Account			Fixed Assets(At Cost)		
Reserves & Surplus			Computer Equipments-Ford-Opening	6,08,630.00	
Fixed Asset Fund(Ford)	13,24,886.00		Add: Addition during the year(Net)	17,000.00	
Fixed Asset Fund(Hivos)	7,64,592.00		Less: Sale/written off during the year	(36,072.00)	5,89,558.00
Fixed Asset Fund(ADR)	10,85,392.00	31,74,870.00			
Depreciation Fund			Furniture & Fixtures-Ford- Opening	2,68,485.00	
Computer	14,59,425.00		Add: Addition during the year(Net)	-	
Electrical Fittings	527.00		Less: Sale/written off during the year	-	2,68,485.00
Furniture	1,31,775.00				
Office Equipment	4,16,685.00	20,08,412.00	Office Equipments-Ford- Opening	4,88,793.00	
			Add: Addition during the year(Net)	-	
			Less: Sale/written off during the year	(21,950.00)	4,66,843.00
Grants :-					
Omidyar Network- Opening	3,25,33,105.74		Computer Equipments-Hivos-Opening	4,05,055.00	
Add: Received during the year	-		Add: Addition during the year(Net)	-	
Less: Utilised during the year	(2,43,75,898.72)	81,57,207.02	Less: Sale/written off during the year	(61,331.00)	3,43,724.00
Ford Foundation- Opening	7,21,550.00		Furniture & Fixtures-Hivos- Opening	1,24,432.00	
Add: Received during the year	63,84,769.24		Add: Addition during the year(Net)	-	
Less: Utilised during the year	(40,50,144.26)	30,56,174.98	Less: Sale/written off during the year	-	1,24,432.00
Liabilities :			Office Equipments-Hivos- Opening	2,96,436.00	
Duties & Taxes	4,775.00		Add: Addition during the year(Net)	-	
Provision for Expenses	2,810.82		Less: Sale/written off during the year	-	2,96,436.00
Sundry Creditors	16,395.00				
Staff due payable	2,872.00	26,852.82	Computer Equipments-ADR-Opening	4,16,409.00	
			Add:Donation-in-kind received	5,77,577.00	
Income and expenditure Account :			Less: Sale/written off during the year	-	9,93,986.00
Balance as per last Balance Sheet	50,83,265.01				
Add: Transferred from Fixed Asset Fund	1,19,353.00		Furniture & Fixtures-ADR- Opneing	10,648.00	
Add : Excess of Income over Expenditure			Add: Addition during the year(Net)	-	
As per Income & Expenditure A/c.	13,64,584.17	65,67,202.18	Less: Sale/written off during the year	-	10,648.00
			Office Equipments-ADR- Opening	77,473.00	
			Add: Addition during the year	-	
			Less: Sale/written off during the year	-	77,473.00
			Electrical Fittings-ADR- Opening	2,205.00	
			Add: Addition during the year(Net)	1,080.00	
			Less: Sale/written off during the year	-	3,285.00
			Investments		
			HDFC Bank-Fixed Deposit		1,90,62,480.26
			Loans & Advances		
			Prepaid Exp		3,474.00
			Programmatic Advance		2,33,577.00
			TDS Receivable Old years	3,74,218.42	
			Less : Received during the year	(1,20,091.03)	
			Add:TDS Receivable FY18-19	2,00,622.98	4,54,750.37
			Cash And Bank Balances-		
			IndusInd Bank A/c 200001239243	61,403.06	
			Hdfc Bank Utilisation -16651450000028	164.31	61,567.37
Total		2,29,90,719.00	Total		2,29,90,719.00

For Mihir Mehta & Co.
Chartered Accountants

Mihir Mehta
Proprietor
M.No : 45370
Place : New Delhi
Date : 14/06/2019



For and on behalf of Board of Trustees of
Association for Democratic Reforms

Trustee/s
Place : New Delhi
Date : 18/06/2019



ASSOCIATION FOR DEMOCRATIC REFORMS
FOREIGN EXCHANGE ACCOUNT
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH, 2019

EXPENDITURE	AMOUNT Rs.	AMOUNT Rs.	INCOME	AMOUNT Rs.	AMOUNT Rs.
To Administrative Expenses			By Grant Utilisation		
Staff Salary & Benefits			Grant Utilised - Omidyar Network	2,43,75,898.72	
Salary Exp	12,50,224.00		Grant Utilised - Ford Foundation	40,50,144.26	2,84,26,042.98
Employer's Contribution to Provident Fund Exp	2,76,054.00		By Interest on Bank Deposits		
PF Admin Charges Exp	23,156.00		Interest on FDRs-HDFC Bank	20,42,613.72	
Staff Welfare Exp	1,00,647.00	1650081.00	Saving Bank Interest	74,997.00	21,17,610.72
Bank Charges	2687.98		By Voluntary Donations		
Books & Periodicals Exp	11993.00		Donation-in-kind		5,57,768.00
Computer Exp	88055.00				
Electricity Exp	1611.00				
Entertainment Exp	8846.00				
Insurance-Fixed Assets Exp	7950.00				
Legal & Professional Fees Exp	65930.00				
Office General Administrative Exp	304147.00				
Office Rent Exp	764640.00				
Stationery & Printing Exp	2779.00				
Telephone Exp	8045.00				
Travel & Conveyance Exp-Others	26803.00	12,93,486.98			
To Depreciation					
Depreciation on Computer/printer	311915.00				
Depreciation on Electrical Fittings	306.00				
Depreciation on Furniture & Fixtures	30199.00				
Depreciation on Office Equipments	75161.00				
Income Applied to Fixed Assets	595657.00				
Profit/Loss on Sale/Write of Old Assets	372.00	10,13,610.00			
To Election Watch Activities Exp					
Accommodation to Participants/Resource Person Exp	7226.00				
All India Voter Survey Exp	17997357.00				
Annual National Conference Exp 2019-Lucknow	380118.00				
Communication & Courier Exp	96180.52				
Data Entry & Job Work Exp	511263.00				
Documentation & Copying Exp	8704.00				
Food/Per Diem-Participants & Resource Person Exp	15480.00				
Grant Exp-Assembly Election Watch-Chhatisgarh Exp	270000.00				
Grant Exp-Loksabha Election-Jharkhand Exp	310923.00				
Grant Exp-West Bengal Election Watch Exp	400000.00				
Honorarium - Resource Person Exp	100000.00				
Publication & Dissemination Exp	4112.00				
Salary Exp - Projects	3398586.00				
Southern Regional & National Consultation Exp	7975.00				
Stationery Exp - Projects	8180.00				
Stipend & Apprenticeship Exp	71375.00				
Travel & Conveyance Exp - Participants	35227.00				
Venue/Workshop/Conference Exp	714962.03				
Voting Awareness Program Exp.	1441991.00	2,57,79,659.55			
To Excess of Income over Expenditure		13,64,584.17			
		3,11,01,421.70	Total		3,11,01,421.70

For Mihir Mehta & Co.
Chartered Accountants

M Mehta
Mihir Mehta
Proprietor
M.No : 45370
Place : New Delhi
Date : 14/06/2019



For and on behalf of Board of Trustees of
Association for Democratic Reforms

K Chhara
Trustee/s
Place : New Delhi
Date : 18/06/2019



ASSOCIATION FOR DEMOCRATIC REFORMS

FCRA REGISTRATION NO. 041910350

FOREIGN EXCHANGE A/C INDUSIND BANK A/C. NO : 200001239243

RECEIPT AND PAYMENT ACCOUNT FOR THE YEAR ENDED MARCH 2019

RECEIPTS	Amount Rs.	Amount Rs.	PAYMENTS	Amount Rs.	Amount Rs.
Opening Balance :					
Cash in Hand	-		Administrative Expenses(Annexure-1)		29,43,567.98
IndusInd Bank A/c 200001239243	58,593.08		Election Watch Expenses(Annexure-2)		2,57,79,659.55
Hdfc Bank Utilisation A/c 166514500	20,37,394.61	20,95,987.69	Fixed Asset Purchased		37,889.00
Investment in FDRs Matured		1,86,25,872.20	TDS on Interest on FDRs		2,00,622.98
Grant Received - Ford		63,84,769.24	Decrease in liabilities during the year		94,666.00
Interest on Bank FDR(Gross)		20,42,613.72	Increase in Advances during the year		2,30,058.00
Saving Bank Interest		74,997.00			
Sale of Old Assets		3,700.00			
TDS Refund received		1,20,091.03			
			Closing Balances:-		
			Cash in Hand	-	
			IndusInd Bank A/c 200001239243	61,403.06	
			Hdfc Bank Utilisation A/c 16651450000028	164.31	61,567.37
		2,93,48,030.88			2,93,48,030.88

For Mihir Mehta & Co.
Chartered Accountants

Mihir Mehta

Mihir Mehta
Proprietor
M.No : 45370

Place : New Delhi
Date : 14/06/2019



For and on behalf of trustees of
Association for Democratic Reforms

K. Chelvan

Trustee/s

S. S. Sastri

Place : New Delhi
Date : 18/06/2019



ASSOCIATION FOR DEMOCRATIC REFORMS
FOREIGN EXCHANGE ACCOUNT
ANNEXURES TO RECEIPT & PAYMENT ACCOUNT - 2018-19

Annexure-1- Administrative Expenses

Particulars	Amount (in Rs.)	Amount (in Rs.)
Staff Salary & Benefits		
Salary Exp	12,50,224.00	
Employer's Contribution to Provident Fund	2,76,054.00	
PF Admin Charges	23,156.00	
Staff Welfare Exp	1,00,647.00	16,50,081.00
Bank Charges	2,687.98	
Books & Periodicals Exp	11,993.00	
Computer Exp	88,055.00	
Electricity Exp	1,611.00	
Entertainment Exp	8,846.00	
Insurance Exp - Fixed Assets	7,950.00	
Legal & Professional Fees	65,930.00	
Office General Administrative Exp	3,04,147.00	
Office Rent Exp	7,64,640.00	
Stationery & Printing Exp	2,779.00	
Telephone Exp	8,045.00	
Travel & Conveyance Exp-Others	26,803.00	12,93,486.98
GRAND TOTAL(Rs.)		29,43,567.98

Annexure-2- Election Watch Activities Exp

Particulars	Amount (in Rs.)	Amount (in Rs.)
Accommodation to Participants/Resource Person	7,226.00	
All India Voters Survey	1,79,97,357.00	
Annual National Conference 2019-Lucknow	3,80,118.00	
Communication & Courier Exp	96,180.52	
Data Entry & Job Work Exp	5,11,263.00	
Documentation & Copying Exp	8,704.00	
Food/ Per Diem-Participants & Resource Person	15,480.00	
Grant Exp.-Assembly Election Watch, Chhatisgarh	2,70,000.00	
Grant Exp - Lok Sabha Election - Jharkhand	3,10,923.00	
Grant Exp. - West Bengal Election Watch	4,00,000.00	
Honorarium - Resource Person	1,00,000.00	
Publication & Dissemination Exp	4,112.00	
Salary Exp - Projects	33,98,586.00	
Southern Regional & National Consultation	7,975.00	
Stationery Exp - Projects	8,180.00	
Stipend & Apprenticeship Exp	71,375.00	
Travel & Conveyance Exp - Participants	35,227.00	
Venue/Workshop/Conference Exp	7,14,962.03	
Voting Awareness Program Exp.	14,41,991.00	2,57,79,659.55
GRAND TOTAL(Rs.)		2,57,79,659.55

